

AS IN ALL ST. CHARLES POLICIES, THE TERM "PARENTS" REFERS TO PARENTS, PARENT OR LEGAL GUARDIAN(S).

SUSPENSION POLICY

The principal or designee has the authority to suspend students. Suspension shall mean temporary removal from classes and/or school. Suspensions shall be made solely after the principal or designee has made an investigation and determined that such suspension is necessary to help any student, to further school purposes, or to prevent interference with school operations. Initiation of suspension may begin immediately or at the discretion of the principal or designee. The length and type of the suspension (either in-school or out-of-school) shall also be at the discretion of the principal or designee.

If the suspension is to start immediately, the principal or designee will attempt to inform the parents by phone. The principal or designee will send a written statement to the student's parents, describing the student's conduct, misconduct or violation of any rule and the reasons for the suspension. The suspension process will include the opportunity for a meeting with the principal, student and parents.

EXPULSION/DISMISSAL POLICY

If a student is to face disciplinary action that could result in expulsion (permanent removal from school), the following will occur:

1. Parents will be phoned and the student will be immediately removed from school.
2. Within 24 hours following such removal, the principal shall send a written statement to the student's parents, describing the student's conduct, misconduct, or violation of any rule and the reasons for the pending expulsion.
3. A meeting with the Discipline Board, parents and student will take place within five days after the student's removal from school. The Discipline Board will total at least five people and consist of the following: the pastor, principal, Board of Education representative, and two additional faculty members appointed by the principal. The pastor may also appoint an additional representative from Parish Council. A representative from the Bloomington Police Department may be included if applicable.
4. After the meeting, parents and student will be notified in writing of the Discipline Board's decision and the terms for reentry or permanent expulsion.
5. If the student is permitted to return to St. Charles School, prior to his/her return, a conference with the principal, parents and student must occur to review and sign a statement agreeing to the terms of reentry.
6. In the event the Discipline Board is unable to come to consensus, the ultimate decision of re-entry rests with the Head Pastor.