General Information

Class Fees

Each Class	$120.00	(one week only - $75.00)

Extended Care

Full-time	$90.00
Daily A.M.	$ 4.00
Daily P.M.	$ 9.00

Lunch Bunch (11:30-12:30)

Daily	$4.00

(Students bring their own lunches. Facilities are available to keep them cold.)

Full-time Package Deal - $1,100.00 for the Summer

(This includes two classes per session, "Lunch Bunch", and full extended care. This does not include an actual lunch, only the cost of supervision and the purchase of materials for recess.)

Late Fees

As with Extended Care during the school year at St. Charles, parents arriving late to pick up their child(ren) will be charged a late fee of $1.00 per minute at 6:00 P.M. Late minutes are determined by the person on duty.

Registration

Return registration form with check or money order payable to St. Charles Summer Institute by May 25th. A $25.00 nonrefundable deposit per class, per child, must be paid at this time in order to hold class spaces. If the deposit is not received, the child's name will be removed from the class list. This will be applied towards tuition. **The balance is due the first day of each class.**

There will be a $10.00 charge for any requests to change classes. This is to cover the additional cost for materials.

Note – Prior to May 25th, a full refund (minus the registration fee) will be made if you cancel a class. After that date, there will be no refunds unless a class is canceled due to a low enrollment.

We have had a problem with people enrolling for classes and withdrawing without notification, or, withdrawing once the class has started. If you enroll in the class, it is only fair that you pay for it. Once you enroll, other students are turned away. The teacher also is paid based upon your child's registration. If you cannot attend a class, you need to let us know at least two weeks prior to the beginning of the class. This gives another student the opportunity to fill the available class space. You will be billed for any classes in which your child is enrolled unless we receive the two weeks notice.

Fill out the form found in the brochure or go online to www.summer-institute.com and complete the registration by May 25th. For further information call (812) 336-5853.

PLEASE NOTE: All students must be potty trained!!